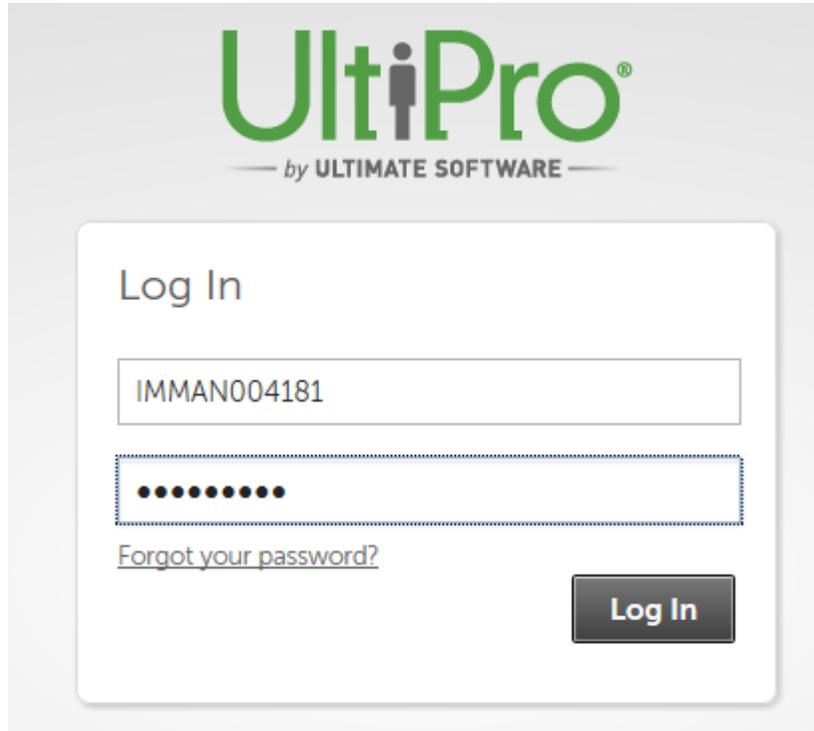


1.0 Logging into UltiPro

- a. User name is: IMMAN followed by your employee number, leading zeros required.
- b. Password: The first time logging into UltiPro, your password will be your birthdate, MMDDYYYY. UltiPro will ask you for a new password and a few security questions.

If you forget your password and need to have it reset, please call the IT service desk at 402-829-5700 or open a service ticket using the Service Desk Icon on your desktop.

Additionally, during open enrollment you can connect with your HR Business Partner to reset your password.



UltiPro[®]
— by ULTIMATE SOFTWARE —

Log In

IMMAN004181

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[Forgot your password?](#)

Log In